

## KOOTENAI SENIOR CITIZENS BOARD MEETING

December 12, 2011

A regular meeting of the Kootenai Senior Citizens Inc. board was called to order by President Ron Higgins at 1:15 p.m. on December 12, 2011. The following board members were present: Ron Higgins, President; Larry Cummings, Vice President; Warren Robbe, Treasurer; Nancy Trotter Higgins, Secretary; George Graczik and Ray Bucci, Board Members. A quorum was established.

A motion was made by George Graczik and seconded by Larry Cummings to approve the minutes of the November meeting as presented. Unanimous.

Warren presented the Treasurer's report showing balances as of November 30, 2011 as \$7,105.06 in the rental account, \$17,984.02 in the checking account and \$20,697.00 in the savings account. He received the cash in lieu payment in a lump sum for the year. He is still dealing with Medicaid that is due to the center. The check for the sale of the trailer and lot was deposited into the savings account. He received a check for approximately \$1,941 from Troy for the interest of the certificate of deposit. This should be the last interest check we receive. The final payment of the loan is due in January. Budget revenues and expenditures were discussed. The insurance payment is due in the amount of \$4,972.00. The water, electric and sewer for the old center is approximately \$60 per month. The bill for the mixer repair needs to be paid. Mike took care of the bill for the cooler repair. Larry informed the board that the minimum wage was increasing to \$7.65 in 2012. The center has not taken a draw from the county yet this fiscal year so there is \$15,641 remaining in the budget. A motion was made by Ray Bucci and seconded by Larry Cummings to approve the treasurer's report as presented. Unanimous.

In the past the loan payment has been made from the interest payments, savings and about one-half of the budget from the county. Ron suggested that we try to use some of the proceeds from the sale of the trailer and lot for a C.D. or something that would be a long-term benefit to the center such as paying down on the elevator loan or the First Montana Bank loan. The total proceeds were about \$16,400.00 after taxes and fees. He checked with the bank and they have 18 month C.D.'s at 1.25% interest with a minimum of \$5,000. After further discussion, a motion was made by Nancy Higgins and seconded by Larry Cummings to pay all outstanding bills and look at what is left to put in a C.D. or savings at the next meeting. Unanimous.

Nancy sent a thank you card to the Pepsi Company for the sign. She told the board that the website would not be updated until she can re-do the website. She hopes to work on it at the beginning of next year.

All apartments are rented.

Ron will check with the insurance company to see how the sale of the trailer and lot will affect the center's insurance costs.

Ray reported on the transportation advisory council and the transportation meeting. They would like to extend service to after hours and weekends.

Board members discussed the quarterly report ending September 30, 2011 from Area on Aging.

Mike would like to discontinue his duties as janitor, maintenance and apartment manager. He is considering retiring in 2012. The board will begin looking at hiring someone to perform these duties. It might be helpful to develop some kind of job description and duties prior to hiring.

With no further business, the meeting adjourned at 2:15 p.m.