

KOOTENAI SENIOR CITIZENS, INC.
Board Meeting
October 13, 2022

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:02 p.m. on October 13, 2022. Present were Bonnie Larson, President, George Graczik, Vice President, Nancy Trotter Higgins, Acting Secretary/Treasurer, Denise Whedon, Ernie Anderson, and Diane Cotcher Trustees. A quorum was established.

A motion was made by Ernie Anderson and seconded by Denise Whedon to appoint Craig Carton to the position of Secretary on the board. Unanimous. Craig will serve until the next election.

Minutes of the September 8, 2022 meeting were distributed and reviewed. A motion was made by George Graczik and seconded by Diane Cotcher to approve the September 8th minutes as presented. Unanimous.

The treasurer's report was distributed. Expenditures and revenues were reviewed. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve the report as presented. Unanimous. Bank balances were reviewed and discussed.

Darla Winn gave the Site Manager's report. A renter gave a building key to a family member. There was a problem with people other than renters using the laundry facilities. Several renters didn't have any hot water so a plumber was called and the problem was fixed. Bonnie Larson recommended that we change the locks to the front doors and inside stairway doors. She commented that we need to be sure that dispatch has a copy of the new key. There was a problem between several people waiting in the pickup line. Darla talked to those involved. There is a light out in the kitchen and several fixtures that don't have covers. Ernie volunteered to look at them. The average number of people being served daily is at 60. A staff member will be leaving on a medical trip on October 27, 2022 and hopes to return by the first week of November. LizAnn Pluid and Patty Buckhalter have volunteered to help during the absence. Denise Whedon and Darlene Smith have also volunteered to help when they are needed. Staff has been asked again to provide a small salad only meal for a reduced price. The problem with this is that the contract with Area 6 states that a meal needs to be 1/3 the adult daily nutritional requirement or we can't receive reimbursement for the meal. The outside light on the back leading to the kitchen is not working.

A motion was made by Diane Cotcher and seconded by Ernie Anderson to approve early payroll to the staff member leaving on a medical trip. Unanimous.

No new information from the Memorial Committee. The estimate for the tree trimming is supposed to be dropped off at Larson Lumber. Bonnie will discuss the fascia, painting, siding and gutters with Spencer Smith. Bonnie will continue researching ways to apply for a grant for the generator. Ernie reported that the fiber upgrade was completed. The elevator inspection was done without any notice so the extra insurance wasn't scheduled. Bonnie will talk to Mark Palmer regarding the possibility of putting in heat pumps/air conditioners at the center. A committee will be formed by Bonnie to come up with a policy for staff absences.

The Area 6 contract was signed and will be mailed back. Nancy was listed as the Nutrition Manager instead of Darla Winn. She will contact Area 6 and make the necessary changes.

The board discussed whether the basement was a bomb shelter. It is not. Ernie Anderson received information regarding the floating floor. He was told that Scott Bushnell worked on it. If we need information on it we might contact him.

A motion was made by George Graczik and seconded by Denise Whedon to approve the purchase of a new printer with direction from Ernie Anderson. Unanimous.

The next meeting is scheduled for November 10th.

With no further business, a motion was made by George Graczik and seconded by Ernie Anderson to adjourn. Unanimous. The meeting was adjourned at 2:30 p.m.