

KOOTENAI SENIOR CITIZENS, INC.  
Board Meeting  
November 11, 2021

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:07 p.m. on November 11, 2021. Present were Bonnie Larson, President, George Graczik, Vice President, Nancy Trotter Higgins, Treasurer, and Denise Whedon, Trustee. Craig Carton and Peggy Smith were absent. A quorum was established.

Minutes from the October 14<sup>th</sup> meeting were distributed and reviewed. A motion was made by George Graczik and seconded by Denise Whedon to approve the minutes with a correction in the 8<sup>th</sup> paragraph. Unanimous.

The treasurer's report was reviewed. A motion was made by George Graczik and seconded by Denise Whedon to approve the report as presented. Unanimous. Nancy reported receiving multiple donations and volunteered to send out thank you cards.

Darla Winn and Kat Taylor entered the meeting at 1:23 p.m. Darla reported that one of the front windows seemed to be leaking. A possible solution was to clean out the gutters. She was asked about the cleaning deposits for Mr. Hodges and Ms. Treece. Nancy will check on the deposits. The boiler doesn't seem to be heating the interior of the building and the propane heater doesn't seem to be working. Bonnie will ask someone to check the boiler and the heater. Darla asked about the cleaning of the apartments. When she agreed to take the Site Manager/Custodian job she was told she wouldn't have to shampoo carpets, clean windows, work on the heaters or air conditioners or wax floors. Board members toured the two vacant apartments to see what was needed. Darla has developed a kitchen cleaning list and everyone does one or two jobs a week as time allows. She reported that the ice machine needs to be cleaned. Bonnie will ask Brady at the bowling alley if he knows anything about how to clean the ice machine. The health department will be doing an inspection by the end of the year. We are on the list for Columbia Mountain Mechanical to check the heaters. There are several cabinet doors and drawers that need some work. Bonnie will check on this. Darla requested more information on qualifications for renting the apartments. Nancy will get this to her. Josh is supposed to paint the kitchen over Thanksgiving weekend. Darla will apply the Kilz to the wall prior to the painting. The fire inspection was completed.

Bonnie has not heard anymore from the memorial committee regarding plans for Mike DeLeo.

Bonnie will talk to someone regarding trimming the tree in front of the center.

Board members discussed cleaning the vacant apartments. Nancy suggested hiring a cleaning service for the carpets and cleaning. She volunteered to work with the cleaners in order to lower the cost. A motion was made by George Graczik and seconded by Denise Whedon to check on hiring Annie's Professional Cleaning Service to work on the apartments with Nancy. Unanimous. One wall in Dolly's apartment needs to be painted. Nancy volunteered to do that.

The board vacancy was discussed. Since no one has expressed interest in the position, Nancy asked if she might approach someone to see if they might be interested. Board members agreed.

The next meeting is scheduled for December 9<sup>th</sup>. Bonnie will be out of town but George volunteered to run the meeting. With no further business, a motion was made by George Graczik and seconded by Denise Whedon to adjourn. Unanimous. The meeting was adjourned at 2:29 p.m.