

KOOTENAI SENIOR CITIZENS, INC.
Board Meeting
December 8, 2022

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:04 p.m. on December 8, 2022. Present were Bonnie Larson, President, George Graczik, Vice President, Nancy Trotter Higgins, Treasurer, Denise Whedon, Ernie Anderson, and Diane Cotcher, Trustees. Craig Carton was unable to attend. A quorum was established.

Minutes of the November 10, 2022 meeting were distributed and reviewed. A motion was made by George Graczik and seconded by Denise Whedon to approve the minutes as presented. Unanimous.

The treasurer's report was distributed. Expenditures and revenues were reviewed. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve the report as presented. Unanimous. Bank balances were reviewed and discussed. Nancy submitted the paperwork to the Department of Revenue for the tax exemption on the apartments. They need additional information so she will submit that as soon as possible.

Ernie Anderson reported that he spoke with Ziply regarding the bill and it will be lower next month.

Darla Winn and Dulcie Wallace joined the meeting. Darla gave the Site Manager's report. The health department inspected the kitchen. We will get an A+ rating. He commented on the lights, the cutting boards being nicked and our food dating process. Ernie has agreed to sand the cutting boards. Our Christmas meal will be served on December 22nd. We are still waiting on the part for the cooler. Area VI sent paperwork regarding a kitchen grant. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve applying for the grant to help pay for a new cooler with the center responsible for matching funds. Unanimous. Nancy will do the paperwork and get it sent by the January 20, 2023 deadline.

No new information from the Memorial Committee. Board members discussed having a wood sign made for the front of the building with a memorial included on the sign. Bonnie will ask around to see if anyone knows someone who does this kind of work. We are still waiting for an estimate on the tree trimming. We need to get an estimate on all the issues with the outside of the building including fascia painting, siding repair and heated gutters with covers. Nancy will see if she has any information on gutter installation. No update on the generator. The air conditioning for the dining room and kitchen will be discussed when we get back to regular in-house meals. The personnel policy will be put back on the agenda for January and February. Bonnie reported that Bonners Ferry Glass is coming on Monday to look at the door and locks. She also has some light fixtures if we need to replace some of the kitchen lights.

A motion was made by Ernie Anderson and seconded by Denise Whedon to take the memorial committee, tree trimming, air conditioning/heaters and generator off the agenda until further notice. Unanimous.

The new printer is installed. A motion was made by Ernie Anderson and seconded by Diane Cotcher to allow Nancy to take home the old printer to use since we still have ink for it. Unanimous.

A motion was made by Ernie Anderson and seconded by Denise Whedon to hold the general membership meeting and election by mail. Unanimous. Diane Cotcher volunteered to get the mailing ready and sent out. We will have the deadline for returning the ballots on January 19, 2023.

Ernie Anderson stated that when the power goes out the phone system will be down so he suggested that we purchase two battery backups for the phone system. A motion was made by Denise Whedon and seconded by Diane Cotcher to approve the purchase of two battery backups. Unanimous.

A motion was made by Ernie Anderson and seconded by Diane Cotcher to purchase new phones with at least three handsets. Unanimous.

The next meeting is scheduled for January 12, 2023.

With no further business, a motion was made by George Graczik and seconded by Ernie Anderson to adjourn. Unanimous. The meeting was adjourned at 3:15 p.m.