

KOOTENAI SENIOR CITIZENS, INC.
Board Meeting
April 14, 2022

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:07 p.m. on April 14, 2022. Present were Bonnie Larson, President, Nancy Trotter Higgins, Treasurer/Acting Secretary, Denise Whedon and Ernie Anderson, Trustees. A quorum was established.

Minutes from the March 17, 2022 meeting were distributed and reviewed. A motion was made by Denise Whedon and seconded by Ernie Anderson to approve the minutes as presented. Unanimous.

The treasurer's report was distributed and reviewed. Expenditures and revenues were discussed. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve the report as presented. Unanimous. Bank balances were reviewed.

The revised COVID policy was presented for review. A motion was made by Denise Whedon and seconded by Ernie Anderson to approve the revised policy. Unanimous.

The Site Manager report was given by Darla Winn. The light bulbs in the hallway were replaced. She ordered a new ladder from Gambles. It is an 8 foot ladder and will hold 250 lbs. Mark with Schindler Elevator reprogramed the elevator phone and it goes directly to dispatch. Ethel and Darla swept the concrete and moved the gravel. A larger than normal bill from Steins reflects the purchase of meat. We have not received the bill for the ice maker yet. Darla will check with Food Services. Gary fixed the leaks in the sinks plus installing the ice machine. The ¼ inch pipe needs to be changed to a 3/8 inch. He also checked the dishwasher and thinks that he can fix it. Someone from Area VI called to schedule a time to come and meet with seniors. They were told that we aren't open yet so they will wait until we reopen. The staff prepared and handed out a survey to clients regarding increasing prices of meals. All but one person voted yes. Our 501(C)3 status was discussed. If someone wants to donate money to the center we should give them a receipt. Board members gave Darla copies of the COVID policy to distribute to the staff.

Ernie Anderson presented a proposal to upgrade our internet and phone service with Zply. It should cost about \$95 per month. A motion was made by Denise Whedon and seconded by Nancy Higgins to allow Ernie Anderson to handle the Zply upgrade. Unanimous.

Ernie Anderson presented a proposal for the purchase of wireless cameras with monitor. A motion was made by Nancy Higgins and seconded by Denise Whedon to approve the purchase of the four camera set for \$292.99 plus a protection plan. Unanimous.

Board members discussed getting someone to repair the sliding doors.

There was nothing new from the Memorial Committee or the tree trimming. We should consider staining the fascia. No one seems to be interested in the vacant board positions. Ernie and Bonnie will be inspecting the apartments Friday, 4/15, and Tuesday, 4/19. Nancy will hand deliver notice to the renters.

Board members discussed having Generac come out to the center and rate it for a generator. They further discussed an emergency shelter with possibly a FEMA designation.

Nancy reported that an on-site inspection will be done for the HOME grant on June 8th. They will be looking at paperwork and inspecting four apartments. Nancy will send out a notice to the renters one week before the inspections.

Board members discussed reopening for congregate meals possibly on June 6th. Board members and staff members will have a work session on May 10th starting between 1:00 and 1:30 p.m. to discuss our options.

Increasing meal prices was tabled until the next meeting.

Ernie Anderson was concerned that the new ladder was aluminum and could be dangerous when changing light bulbs. A motion was made by Denise Whedon and seconded by Ernie Anderson to change the ladder to a fiberglass one. Unanimous.

The next meeting is scheduled for May 12, 2022. With no further business, a motion was made by Denise Whedon and seconded by Ernie Anderson to adjourn. Unanimous. The meeting was adjourned at 2:55 p.m.