

KOOTENAI SENIOR CITIZENS, INC.
Board Meeting
May 12, 2022

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 12:55 p.m. on May 12, 2022. Present were George Graczik, Vice President, Nancy Trotter Higgins, Treasurer, Denise Whedon and Ernie Anderson, Trustees. Absent was Bonnie Larson. A quorum was established.

Minutes of the April 14, 2022 meeting were distributed and reviewed. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve the minutes as presented. Unanimous.

The treasurer's report was distributed. Expenditures and revenues were reviewed. A motion was made by George Graczik and seconded by Ernie Anderson to approve the report as presented and approve the payment to Ernie Anderson for the monitor and cameras and to Nancy Trotter Higgins for the check reorder. Unanimous. Bank balances were reviewed and discussed. The two grant opportunities for computer equipment and video conferencing were presented with board members deciding to not apply for either of the grants.

Bonnie Larson entered the meeting at 1:03 p.m.

Darla Winn gave the Site Manager's report. A hospital bed was offered to the center. Ernie Anderson will follow up on this. The front window is still leaking. Bonnie Larson will have someone check it. Darla is still waiting on the plumber to finish installing the ice machine. He is also scheduled to look at faucets in two of the apartments. An apartment smoke detector keeps going off. Bonnie has a call in to an electrician to replace the smoke detectors. The sliding doors need to be repaired. Bonnie has called the company already. The original water faucet key has been found. The newer one is still missing. The faucet key will be put in the key box. Darla and Nancy have keys to that box. Darla has been working on weeding the island and bushes. She is going to remove the two maple trees. There have been some problems with weeding in the island area. The board told Darla that she is the Site Manager and in charge of those issues. One of the new cameras was installed by Ernie Anderson. The staff loves being able to use the monitor to see people coming for curbside pickup. Ethel Clark has been helping with weed eating. Darla is going to pick up bags of bug killer and Round Up for use around the center. The window over Kat's work area doesn't have a screen. Bonnie will look into a screen for it. Kat reported that there were lots of questions about meal prices and reopening. There is one person who might be interested in being on the board. There have been some complaints about the menu not being on the webpage and the minutes not being updated. Nancy will try harder to get the menu on the webpage. She will also put the last year of minutes on the webpage or at least the ones that she has easy access to. Darla would like to get the kitchen floor stripped and waxed along with re-waxing or buffing the dining room. Board agreed to have this done. Nancy will ask around to see if there is anyone who does this. Dulcie would like a smaller salad spinner. A motion was made by Ernie Anderson and seconded by Denise Whedon to approve the purchase of a salad spinner for between \$30 and \$40. Unanimous. Darla will order one.

No new information from the Memorial Committee. Ernie Anderson will talk to Ekstedt regarding trimming or taking down the tree in the parking lot. Bonnie will contact the contractor regarding the fascia. Nothing new on the board vacancies. The apartment inspections went well. Bonnie and

Ernie made a list of all the issues that need to be addressed. Bonnie had Generac rate the center for a generator. She would like to talk to one other company before moving forward. Ernie reported on the telephone system with Zply. He recommended that we wait a few weeks before proceeding. He is also going to wait until the upgrade with Zply before he installs the other cameras.

Board members discussed meal pricing. A motion was made by George Graczik and seconded by Denise Whedon to leave meal prices for over 60 at \$5.00 and under 60 at \$7.00 for home delivered, curbside pickup and congregate. Unanimous. The board would like to revisit this after we reopen. Several issues to discuss are the cost of the Styrofoam for home deliveries and leftover take outs from congregate meals.

Dulcie would like to get paid for an additional half an hour once we begin congregate meals. She is already working the extra time. Board members agreed that if/when Darla needs for Dulcie to work an extra half an hour then Darla will keep track of the time and give to Nancy prior to payroll being done.

Board members set the date for reopening the center for June 6, 2022.

Ernie Anderson will contact the EMA Director for a copy of the Disaster Preparedness Plan and let Bonnie know the name of the director and contact information.

With no further business, a motion was made by George Graczik and seconded by Ernie Anderson to adjourn. Unanimous. The meeting was adjourned at 2:44 p.m.