

**KOOTENAI SENIOR CITIZENS, INC.**  
**Board Meeting**  
**September 12, 2024**

A regular meeting of the Kootenai Senior Citizens, Inc. board was called to order at 1:00 p.m. on September 12, 2024 by President Ernie Anderson. Present were Ernie Anderson - President, Denise Whedon - Vice President, Sandi Sullivan - Secretary, , Mark W. Burns, MaryAnn Gromley and Marsha Stindt, Trustees. Nancy Trotter Higgins – Treasurer absent. A quorum was established.

MINUTES: of the August 8, 2024 meeting were distributed and reviewed. A motion was made by Mark Burns and seconded by Marsha Stindt to approve the minutes as presented. Unanimous.

TREASURERS REPORT: was distributed. Expenditures and revenues were reviewed. A motion was made by Denise Whedon and seconded by MaryAnn Gromley to approve the report as presented by President Ernie. Unanimous. Bank balances were reviewed and discussed.

KITCHEN REPORT: was given by President Ernie. His discussion with crew brought up their worries about keys that were at the former Troy Area Dispatch. Ernie advised that he looked into it and they are still secured with the Troy Police Department in case of emergencies.

Discussion regarding looking for the Freezer contract was discussed to see if any claim can be made on lost food.

Soda machine was discussed. Ernie will follow up on repairs. He advised that kitchen staff is still selling it out of their refrigeration at \$.75. Ernie brought up keeping funds separate from food monies until it starts to profit, then bring it back in to the food funds. A Motion was made by Mark Burns to keep a separate bank bag and seconded by Denise Whedon. Unanimous.

Area 6 has a cook book. Mark Burns made a Motion to purchase it. Denise Whedon seconded. Unanimous.

MaryAnn Gromley followed up on the fire suppression cost savings from Idaho, to find out that the technician is not Montana Licensed. Discussion on Board Members are still looking for less expensive ideas.

Employees brought to Board members that they do not have time for a 20 minute lunch at lunch time. Ernie will get with manager and express alternating earlier lunch times to make sure they get their break. Discussion regarding hugging customers was brought up by board member that had a conversation with an employee that seemed bothered by it. It was also discussed by Board members that for food handling and illness, customers should not be allowed in kitchen space. Ernie will discuss with manager regarding this and use signage for customers. MaryAnn Gromley would like to see signage reminding smokers that there is a 25 foot clearance around public entrances.

For safety reasons, Denise Whedon suggested adding a basement check to the closing routine for the Manager.

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President Ernie advised that the Yukon will be parked in front of the problem propane pipe until there is a barrier.

**OLD BUSINESS:**

Repairs:

Locks – Ernie will be changing them out. Discussion on having to use original lock company.

Lights – still in the electrician’s hands. Ernie will contact him to see if the “rebate” is worth waiting for his schedule to clear up or go with someone else.

Sheet Rock – Still waiting for contractor that is licensed and bonded. Board will put the word out.

Thermostats- Ernie explained complicated old system and the new one should be in and much easier to operate.

Windows- MaryAnn Gromley reported that the replacement costs were \$259 and delivered by September 13<sup>th</sup>. Discussion regarding costs to fix fog between glass being very costly.

Propane Pipe- President Ernie spoke with County Commissioner Jim Hammons regarding parking lot and a barrier for the propane pipe. Hammons advised Ernie to get with Dustin at the county. More discussion regarding parking followed.

Update on Games and Crafts: Denise Whedon was happy to report there were 8 people were present and growing. She still needs Bingo cards. MaryAnn and Sandi will followup. Donations from customers was discussed. Ideas were discussed regarding keeping them separate to use for prizes. This was requested to be on next agenda.

Pantry Cooler: MaryAnn Gromley reported that she and her husband Jeff Gromley along with Marsha Stindt cleaned it.

Glacier Wholesale Application: Discussion followed. Mark Burns stated that he didn’t want to see a card on the main account. Ernie Anderson advised that he and Nancy Higgins had filled out a debit card application at the bank according to decisions made at the 8/8/24 meeting.

GMC Yukon recall: Nancy Higgins took it to the shop to find out the recall parts are on back order. Other repairs,(bulbs, oil, transmission and power steering fluids filled) were completed.

Elevator Inspection: Ernie reported that they have us on the schedule for October, and the violation will not be held against us after the inspectors explained their situation to the State.

Home Audit: President Ernie reported that the inspection was done on the apartments and they were very pleased.

**NEW BUSINESS:** Big screen TV options

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Mark Burns advised that 85" TVs are around \$698 with extended warranties for 5 years being around \$85.00. A wall mount will be needed. Discussion followed and he requested it to be on the next Agenda.

Board Responsibilities: President Ernie advised that he went to a class given by MSU on local government. He expressed the chain of command rules. Manager is in charge of employees and they are to report to her. Board President is in charge of the Manager, and employees that have reached out to the manager and found no resolution. The Vice president will be the next person in charge of the manager and/or disgruntled employees (if no resolution with their manager), if the President is not available.

ADJOURN: Denise Whedon made the motion to adjourn at 3:14 pm and Marsha Stindt second. rn. Unanimous.